



McCormick County School District

Renewal Credit Workshop
January 24th & 27th, 2014
Conducted by:
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Types of Valid Licenses

- **Initial:** 3-year validity during which educator must complete formal evaluation – cannot renew with credits from the matrix
- **Critical Needs, CATE, or Alternative Route ABCTE:** 1-year validity renewable for up to 3 years based on successful completion of requirements for ABCTE or PACE or 5 years for completion of CATE – cannot renew with credits from the matrix
- **International:** 1-year validity renewable based on visa status – cannot renew with credits from the matrix
- **Restricted Alternative:** 1-year validity renewable with 6 hours of credits each year until full add-on certification is achieved – cannot renew with credits from the matrix
- **Professional:** 5-year validity must be renewed with credits from the matrix (NB is the exception with a 10-year validity) – NBCTs may renew certificates through the NB process or through credits from the matrix, if no longer interested in pursuing a renewal of the NB certificate

SC Teaching License

What information is on a certificate and how does it get changed?

Type of Certificate

Only professional Certificates are renewable through the Credit Renewal Process – renewal are done by the District

South Carolina State Board of Education
Educator Certificate

Name Address Address

Certificate Number XXXXXX Social Security Number XXX-XX-XXXX Validity Period 07/01/2011 - 06/30/2014

Initial Certificate Class Bachelors Experience 0

Areas of Certification 85 - Early Childhood

Mick Zais State Superintendent of Education Date Printed 11/27/2012

This is an unofficial copy printed from the Office of Educator Certification.
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Validity Period

Only the validity period is updated in the renewal process

Areas of Certification, Class, and Experience

Changes must be completed by the SDE

Renewal vs Upgrade

- UPGRADE – completed by the SC State Department
 - Changes in degree status
 - Changes in certification area(s)
 - Changes to experience credit

Educators must submit a [change/action form](#) to the SDE for these actions to be taken.

- RENEWAL – completed by the district
 - Changes to the validity period of a certificate
 - ONLY involves renewing a certificate's validity period

Renewal Process – State Guidelines (pp. 3-4 in plan)

- Educators must accrue 120 credits within the 5- year validity period (NB exception).
- Activities in Options 3-11 must be over and above what is required in the educator's primary job.
- Activities must be:
 - Tied to Professional Growth and Development Plan (PGDP);
 - Support goals of school and district; and
 - Promote student achievement
- Educators with less than a master's degree must take a 3-hour graduate course (60 credits) to renew their certificates every five years.

Renewal Process – State Matrix (pp. 5-9 in plan)

All credits must be accrued within the 5-year validity cycle noted on a certificate. NB teachers renewing certificates with credits must earn credits in the last 5 years of the validity period.

- **Option 1 – College Credit** – max. 120 credits
- **Option 2 – State Dept. Course Credit** – max. 120 credits
- **Option 3 – State Dept. Approved CEU credit** – max. 120 credits
- **Option 4 – Publications** – max. 60 credits
- **Option 5 – Instruction** – max. 60 credits
- **Option 6 – Professional Training** – max. 120 credits
- **Option 7 – Professional Assessor/Evaluator** – max. 60 credits
- **Option 8 – Mentoring/Instructional Coaching** – max. 60 credits
- **Option 9 – Project, Collaboration, or Grant** – max. 60 credits
- **Option 10 – Professional Development Activity** – max. 60 credits
- **Option 11 – IACET CEUs** – max. 120 credits

MCSD's Process (pp. 13-17 in plan)

- What do I do?
 - **Develop** a PGDP – update annually or more during GBE process
 - **Participate** in approved activities – throughout validity period
 - **Document** participation – must keep forms of documentation of activities (transcripts, etc.) as noted in the matrix
 - **Submit** computation sheet – at end of validity cycle ONLY – documentation of activities is kept by educator and not submitted with computation sheet

Jason Flatt Act (pp. 10-12)

- Effective with the 2013-2014 school year, MCSD will require all employees seeking to renew their licensure to participate in two hours of suicide awareness and prevention training.
- To participate in the training, visit [The Jason Foundation](#) website.
 - Click on the “click here” link to request a password
 - Once logged-in, view training module #2
 - Print your Certificate of Completion
 - The Certificate of Completion is valid for 02 renewal credits.

Resources and Forms

- Office of Teacher Certification
[Educator-Services/Licensure](#) – for a copy of an educator's certificate, etc.
- Forms (Links to these forms can be found on the MCSD HR website)
 - Renewal Credit Plan – 2013 version
 - Educator's Professional Growth Plan – GBE – Appendix A
 - Recertification Computation Sheet – Appendix B
 - Renewal Credit Appeal Form – Appendix C
 - SDE Request for Change/Action Form
 - Jason Flatt Training Modules - website
 - How to Log-on to Jason Foundation - Screen Shots